

Appendix A - Audit Committee Update 12 April 2018

1.1a Agreed Outcome

We recommend that the Director of Public Health ensures the Health and Wellbeing Board constitution is updated to provide clearer guidance on the board's role in managing the Better Care Fund, outlining what information should be provided to them and the frequency and format of this information. A written progress report on each of the schemes should be provided at each meeting as a minimum.

1.1a Management Response

Revised Constitution to be proposed to Full Council 29th November 2017.

Better Care Fund is included as a standing agenda item on each meeting and as a minimum a written progress report is provided to the Board on each of the schemes under the fund.

1.1a Audit Committee Update 12 April 2018

Included in the Somerset Clinical Commissioning Group and SCC Review - Spring 2018

1.2a Agreed Outcome

We recommend the Strategic Commissioning Manager ensures that the Terms of Reference for the Joint Commissioning Board and associated sub-committees are reviewed annually and the membership of the Board updated.

1.2a Management Response

Agreed

1.2a Audit Committee Update 12 April 2018

Included in the Somerset Clinical Commissioning Group and SCC Review - Spring 2018

1.2b Agreed Outcome

We recommend that the Strategic Commissioning Manager ensures that actions raised within JCB meetings are appropriately assigned and revisited at future meetings as part of a future plan.

1.2b Management Response [Target Date September 2017]

Agreed

1.2b Audit Committee Update 12 April 2018

Ongoing. Also being reviewed as part of the Somerset Clinical Commissioning Group and SCC Review - Spring 2018

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1.2c Agreed Outcome

We recommend that the Strategic Commissioning Manager increases the number of meetings held by the Better Care Fund to ensure there is adequate time afforded to the Better Care Fund – this could be way of a further subcommittee meeting with a sole focus on BCF.

1.2c Management Response

Agreed

1.2c Management Update 12 April 2018

Included in the Somerset Clinical Commissioning Group and SCC Review - Spring 2018

1.3a Agreed Outcome

We recommend that the Director of Finance & Performance ensures that future agreements are signed by both parties and records retained and published.

1.3a Management Response

Agreed

1.3a Audit Committee Update 12 April 2018

2018/19 version being drafted and will be amended as part of the Somerset Clinical Commissioning Group and SCC Review - Spring 2018

1.4a Agreed Outcome

We recommend that the Strategic Commissioning Manager ensure the Joint Commissioning Board develops a risk register to support the delivery of the Better Care Fund. Appropriate risk owners should be assigned consistent with an integrated approach and the risk register should be reviewed at JCB meetings (and presented at HWB meetings).

1.4a Management Response

Agreed

1.4a Audit Committee Update 12 April 2018

To be included within the new terms of reference following the Somerset Clinical Commissioning Group and SCC Review - Spring 2018

1.5a Agreed Outcome

We recommend that the Strategic Finance Manager – Adults, Children and Public Health ensures that the format of the finance report is updated to ensure the business of the meeting and attendance are clearly documented and the Terms of Reference updated accordingly.

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We also recommend that Commissioners attend Finance sub-committee meetings to ensure they have sufficient financial oversight in relation to the budgets for which they are responsible. The terms of reference should be updated to reflect this.

Once the Terms of Reference have been updated that should be approved by the JCB.

1.5a Management Response

Agreed and will be implemented.

1.5a Audit Committee Update 12 April 2018

Included in the Somerset Clinical Commissioning Group and SCC Review - Spring 2018

1.6a Agreed Outcome

We recommend that the Strategic Finance Manager – Adults, Children and Public Health ensures that expenditure is reported to the JCB in sufficient detail to allow sufficient oversight and accountability of the Better Care Fund. This needs to include all areas currently not being monitored as far as this is possible.

1.6a Management Response

In terms of the original BCF, SCC and the CCG have agreed how the historical allocations should be set ongoing, and as such the majority of allocations will not require spend reporting. We will however work with CCG colleagues to ensure reporting is appropriate.

1.6a Audit Committee Update 12 April 2018

Included in the Somerset Clinical Commissioning Group and SCC Review - Spring 2018

1.7a Agreed Outcome

We recommend that the Strategic Commissioning Manager ensures that the JCB and HWB meetings include scheme performance as a standing agenda item. Clear performance reports should be provided to members on an ongoing basis to allow scrutiny and challenge.

1.7a Management Response

Agreed

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Included in the Somerset Clinical Commissioning Group and SCC Review - Spring 2018

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1.7b Agreed Outcome

We recommend that the Strategic Commissioning Manager ensures that the JCB and HWB agree a set of performance measures that should be provided to the boards across all schemes and that the quarterly reporting template is distributed to all members following its completion.

1.7b Management Response

Agreed

1.7b Audit Committee Update 12 April 2018

Included in the Somerset Clinical Commissioning Group and SCC Review - Spring 2018